

**2010 Annual Work Plan
Financial Inclusion in Malawi (FIMA)**

Country: MALAWI

UNDAF Outcome(s):	Good governance, gender equality, and rights-based approach to development enhanced by 2011
Expected CP Outcome(s): (Those that are linked to the intervention and extracted from the CPAP)	Gender equality and women's empowerment enhanced
Expected CP Output(s): (Those that are linked to the intervention and extracted from the CPAP)	Policy, institutional capacity and systems in place to increase women's access to financial services and markets
Implementing partner:	Ministry of Finance
Other Partners:	UNDP, UNCDF & CORDAID

Narrative

The project takes a sectoral approach, situating the development of microfinance in the overall financial sector including banking and capital markets.

The project strategy will support three key components:

- Nurturing a Policy Dialogue among stakeholders to support the development of an inclusive financial sector
- Supporting Innovations in Financial Markets that deepen and broaden access to services focusing on agricultural finance and mainly to women, savings services, and electronic banking applications
- Building the Capacity of key institutions supporting micro, rural and agricultural finance including Reserve Bank of Malawi, the Malawi Microfinance Network, the Government, and Micro and other financial institutions, particularly in the areas of financial transparency, outreach and sustainability.

The project key results to be achieved include:

- Appropriate mechanism (s) established to promote an effective policy dialogue for the development of an inclusive financial sector;
- Innovations in financial markets that extend financial services (savings, loans, payment services, money transfers, or insurance) to low-income groups, primarily in rural markets mainly women;
- Capacity of institutions operating in financial sector strengthened to increase outreach and sustainability of the sector


Programme Period: Jan 2010 – Dec 2010
 Programme Component: _____
 Intervention Title: Financial Inclusion in Malawi (FIMA)
 Budget Code: Award ID: 00047744
 Project ID: 00057581
 Duration: 4 Years

Estimated annualized budget: US\$600,000
 Allocated resources: US\$200,000

Government		In kind contribution
Regular	UNDP	US\$ 200,000
Other:	UNCDF	US\$
	CORDAID	US\$
	GoM	US\$

 Unfunded budget: US\$400,000

Agreed by Implementing Partner:

Ministry of Finance:  _____

Date : 6/1/10

Lilongwe, Malawi

Approved by UNDG Agency:

UNDP:  _____

Date : 6/1/10

Lilongwe, Malawi

EXPECTED CP OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES List all activities including M&E to be undertaken during the year towards stated CP outputs	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q 1	Q 2	Q 3	Q 4		Source of Funds	Amount US\$ Budget Description		
Policy, institutional capacity and systems in place to increase women's access to financial services and markets. Indicator: % women in target communities with savings and/or credit accounts Baseline (2007): 283,000 household savers: 50% women. 183,000 borrowers: 50% women. Target: 50 %	1.1	Validate the Financial Inclusion Policy, Strategy and Action Plan	X				UNDP	73100 Rental and Maintenance 72500 Supplies	0 0	
	1.2	Organize a Donor Roundtable on the National Strategy on Financial Inclusion and Action Plan	X			Ministry of Finance, Ministry of Industry and Trade	UNDP	73100 Rental and Maintenance	0	
	1.4	Development of resource mobilization strategy.	X			FIMA Unit	UNDP	71200 Consultancy	0	
	Sub Total – Financial Inclusion Policy and Strategy									0
	1.4	Support to National Microfinance forum and its Technical Working Groups	X	X	X	X	MAMN and FIMA Unit	UNDP	73100 Rental and Maintenance 71600 Travel 72500 Supplies	0 0 0
Sub Total - Support to National Microfinance Forum and TWG									0	

<p>A national strategy for Financial Inclusion in Malawi developed and approved</p> <p>Baseline: 0</p> <p>Target: One national strategy approved</p>	1.5	Facilitate development of financial services Consumer protection policy	X	X	X	X	FIMA Unit/ RBM/ MAMN	UNDP	74200 Audio Visual & Print Prod costs	0	
									71200 International Consultants (1 consult @\$600/day for 14 days)	0	
									71300 Local Consultants (1 consult @\$300/day)	0	
									71600 Travel (air ticket & accommodation)	0	
									73100 Rental and Maintenance	0	
									74200 Audio Visual & Print Prod costs	0	
									72500 Supplies	0	
									71300 Local Consultants (3 consult @\$300/day)	0	
									74200 Audio Visual & Print Prod costs	0	
									72500 Supplies	0	
		1.7	Organize exchange visits for members of the Parliamentary Committee spearheading the legislation of new financial sector bills	X				RBM and FIMA Unit	UNDP	71600 Travel (air ticket & accommodation)	0
		Sub Total Policy Support									
		TOTAL - ADVOCACY AND POLICY SUPPORT									
		0									
<p>Capacity building and infrastructure support rendered to RBM, MAMN and Government</p>	2.1	Develop performance benchmarks and standards	X	X					71200 International Consultants (1 consult @\$600/day for 14 days)		
									71600 Travel (air ticket & accommodation)		
									74200 Audio Visual & Print Prod costs		

of Malawi. Baseline: 0 Target: RBM, MAMN and Government of Malawi infrastructure enhanced.	for the microfinance sector									73100 Rental and Maintenance		
										72500 Supplies		
	Sub Total - Support to RBM											
	2.2	Facilitate development of long term human resource base for the industry	X	X	X	X					71200 International Consultants (2 consult @\$600/day)	0
											71300 Local Consultants (1 consult @\$300/day)	0
											71600 Travel (air ticket & accommodation)	0
											74200 Audio Visual & Print Prod costs	0
											73100 Rental and Maintenance	0
											72500 Supplies	0
	Sub Total - Support University of Malawi to Develop Microfinance Curriculum											
2.3	Strengthen MAMN	X	X	X	X					MAMN and FIMA Unit	0	
										UNCD F/ CORD AID	0	
Sub Total - Support to MAMN												
2.4	Training to Government Officials - Boulder Microfinance Training				X					MoF and Industry and Trade	0	
										UNDP	0	
										71600 Travel	0	
										71200 Fees	0	

MFIs and other qualifying FSPs offered grants and loans to increase outreach and build capacity. Base line: One performance based agreement signed	2.5	Long-Term Training in Micro-finance				X			Ministry of finance	FIMA Unit	71600 Travel 71200 Fees	0 0	
	2.6	Website development for FIMA Unit	X			X			MoF and FIMA Unit	UNDP	72100 Contractual	0	
	2.6	Study tours/exchange visits	X						UNDP & UNCDF	UNDP	71600 Travel (3 people)	0	
	2.7	Support key Policy Makers attend high level microfinance policy Conferences	X			X			MoF and Industry and Trade	UNDP	71600 Travel 71200 Fees	0 0	
	Sub Total - Support to Government of Malawi												0
	TOTAL – INFRASTRUCTURE												0
	MFIs and other qualifying FSPs offered grants and loans to increase outreach and build capacity.												
	3.1	Support innovation and institutional development of FSPs	X			X	X	X		FIMA Unit	UNDP, UNCDF & CORDAID	72600 Grants 72600 Loans	0 0
	Sub Total funding MFIs												0
	3.2	SC and IC meetings	X			X	X	X		FIMA Unit	UNDP	73100 Rental and Maintenance 71600 Travel	0 0

Target: Sign four performance based agreements with FSPs.	3.3	Support special seminars and workshop for the microfinance industry	X	X	X	X	X	FIMA Unit	UNDP	72500 Supplies	0	
										71200 Consultancy	0	
											71300 Consultancy	0
	3.4	Assessment and monitoring of grants and loans to FSPs	X	X	X	X					73100 Rental and Maintenance	0
											71600 Travel	0
											72500 Supplies	0
	2.5	Support transformation of MFIs	X	X	X	X	MoF, FIMA Unit and Donors	UNCDF		71200 Consultancy	0	
										71300 Local Consultancy	0	
										71600 Travel	0	
	Sub Total - Supporting transformation processes of MFIs											0
TOTAL - STRENGTHENING MFIs											0	
4.1	PMU staff costs	X	X	X	X	UNDP & UNCDF	UNCDF			71100 ALD Employee Costs	0	
						UNDP & UNCDF	UNDP			71400 Service contracts for national project personnel	90,000	
						UNDP & UNCDF	UNDP			71600 Travel	8,000	
4.2	Project Management Unit training		X						71300 Fees	7,000		
4.3	Study tours/exchange visits	X				UNDP & UNCDF	UNDP		71600 Travel	12,000		

	Microfin Training									71600 Travel	15,000
										71200 Fees	4,500
4.4	PMU Operating Costs	X	X	X	X				UNDP	72500 Stationery	7,500
										71600 Travel	12,000
										72500 Communication	12,000
										73400 Maintenance of Other Equipment	
										72100 Contractual Services	12,000
										74200 Print Prod Costs	10,000
										74500 Miscellaneous	0
4.5	Purchase of Equipment	X	X							72800 IT Equipment	0
4.6	Indirect costs	X	X	X	X				UNDP	74500 Miscellaneous	0
TOTAL - PROGRAMME MANAGEMENT SUPPORT											
											200,000
GRAND TOTAL											
											200,000